



A permanent fulltime opportunity has become available for a Production Planner to join production team at Nowchem. This is a great opportunity for an individual with manufacturing or planning experience willing to learn or further develop their skills in Production Planning within a busy factory environment.

The main objective of the role is to work with the team in developing production plans for the factory, communicating forecasts and liaising with the production staff and supply chain on any issues. In addition, the role is responsible for contributing to business performance by balancing customer service with planning and delivering innovation within the portfolio of responsibility.

#### **About Nowchem:**

- A market leader in industrial and commercial solutions
- Excellent team building environment
- High quality products and services

#### **Reporting to the Production Manager, key responsibilities will include:**

- Developing weekly production plan for manufacturing based on customer forecasts
- Scheduling production plan by liaising with Procurement Officer and Production Supervisor and production staff.
- Communicating production forecast changes to all stakeholders
- Develop production plans to efficiently utilise plant and labour resources
- Drive for production output to meet sales demand
- Continually search for opportunities to improve reliability and responsiveness of the supply chain
- React quickly to change in production demands and scheduling requirements

#### **Skills and Experience Required:**

- Experience in a similar planning/scheduling role within the manufacturing environment
- Excellent time management and organisational skills
- Intermediate Computer Skills - Microsoft Office essential (esp Excel)
- Experience with ERP systems highly desirable
- Can work autonomously in a fast paced environment
- Strong communication skills
- Positive attitude and team player
- Ability to adapt and respond to changing customer needs

**Prior to commencing employment, you will be required to complete a pre-employment medical including drug and alcohol testing.**

To apply for this exciting role, please submit your CV and a cover letter to [hr@nowchem.com.au](mailto:hr@nowchem.com.au) by 6<sup>th</sup> October 2017.

